



**Poppyfield**  
Primary Academy

**Poppyfield Primary Academy**  
**Bishop Street | Hednesford | WS12 4RY**  
**T: 01543 758030**

Dear Parent/Carers,

**CONSULTATION TO CHANGE POPPYFIELD PRIMARY ACADEMY ADMISSION CRITERIA FOR SEPTEMBER  
2022**

This letter is to inform you that, in accordance with the Department for Education's School Admission Code (2014), Poppyfield Primary Academy is consulting with Staffordshire Local Authority, parents and other interested parties regarding the admission criteria to Poppyfield Primary Academy from September 2022.

The consultation period will run for a minimum of 6 weeks commencing on Monday 5<sup>th</sup> October and will close on Monday 9<sup>th</sup> November 2020.

The enclosed document provides the information for the consultation which will start on the dates as stated above. I would appreciate it if you would like to respond to this consultation that comments are sent to Rebecca Scordis, Head Teacher, Poppyfield Primary Academy, Bishop Street, Cannock, WS12 4RY.

Yours sincerely

Mrs Rebecca Scordis  
Headteacher



## Consultation for Admissions to Poppyfield Primary Academy September 2022

In accordance with the Department of Education's School Admissions Code (2014) Poppyfield Primary Academy is consulting with Staffordshire Local Authority, parents and other interested parties regarding the admission criteria at Poppyfield Primary Academy from September 2022.

The consultation will run for 6 weeks, commencing Monday 5<sup>th</sup> October 2020 and ending Monday 16<sup>th</sup> November 2020.

The published Admission number for place in Reception at Poppyfield Primary Academy in September 2022 is 30.

Where applications exceed the number of places available the following criteria will be applied in the order set put below:

1. Looked after children and children who ceased to be in care because they were adopted (or became subject to a child arrangement order or special guardianship order).
2. Children previously looked after outside of England or Wales who ceased to be in care because they were adopted (or became subject to a child arrangement order or special guardianship order).
3. Children who have an older sibling in attendance at the school when the application is made and who will still be attending the school at the proposed admission date  
For the purposes of this policy a brother or sister/sibling is:
  - A brother or sister sharing the same parents
  - A half brother or half sister where two children share one common parent
  - A step brother or step sister where two children are related by marriage
  - Any other child for whom it can be demonstrated that he or she is residing permanently at the same address (e.g. under the terms of a residency order/special guardianship or adoption)
4. Children who reside within the Catchment Area for Poppyfield Academy – see additional map for details
5. Priority will next be given to children eligible for the pupil premium. Evidence of eligibility will need to be submitted with the application. See notes below on eligibility
6. Children who have a parent who is a member of staff at the preferred academy
7. Other children arranged in order of priority according to how near their home addresses are to the main gate of the school, determined by a straight-line measurement as calculated by the local authority's geographical information system.

### **Children with Education, Health Care Plans (EHCP)**

- Children who have an Education Health Care plan which names Poppyfield Primary Academy as the most suitable school will be admitted before all other applicant.



## Eligibility for Pupil Premium Guidance

### Free School Meals Priority:

Those eligible for free school meals admission priority are:

Children who:

- Are currently registered as eligible for free school meals
- Children for whom their parents cannot provide evidence that their child is currently registered for free school meals but where the child or its parents receive any of the following:
  - Universal Credit
  - Income Support;
  - income-based Jobseekers Allowance;
  - an income-related employment and support allowance;
  - support under part VI of the Immigration and Asylum Act 1999
  - Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);
  - where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit);
  - the Guarantee element of State Pension Credit

Parents will be required to provide evidence of eligibility with their application.

### Pupil Premium Priority:

Those eligible for Pupil Premium admission priority are:

Children who:

- Are currently registered as eligible for free school meals;
- Have been registered as eligible for free school meals at any point in the last six years

Children for whom their parents cannot provide evidence that their child is currently registered for free school meals, [or has been in the past 6 years] but where the child or its parents receive any of the following:

- Universal Credit
  - Income Support;
  - income-based Jobseekers Allowance;
  - an income-related employment and support allowance;
  - support under part VI of the Immigration and Asylum Act 1999
  - Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);
  - where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit);
  - the Guarantee element of State Pension Credit
- Parents will be required to provide evidence of eligibility with their application.

### Pupil and Service Premium Priority

Those eligible for Pupil Premium admission priority are:

Children who:

- Are currently registered as eligible for free school meals; Children for whom their parents cannot provide evidence that their child is currently registered for free school meals, [or has been in the past 6 years] but where the child or its parents receive any of the following:



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- Universal Credit
- Income Support;
- income-based Jobseekers Allowance;
- an income-related employment and support allowance;
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);
- where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit);
- the Guarantee element of State Pension Credit.

Those eligible for Service Premium admission priority are:

- children whose parent(s) are serving in the regular UK armed forces;
- children of ex regular UK armed forces personnel who were serving in the last 3 years;
- children where at least one parent died while serving in the UK armed forces and the child is in receipt of a pension under the Armed Forces Compensation Scheme (AFCS) and the War Pensions Scheme (WPS).
- Parents will be required to provide evidence of eligibility with their application.



## POPPYFIELD PRIMARY ACADEMY PROPOSED CATCHMENT AREA

